

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

August 11, 2015

CALENDAR

Aug	11	1:15 p.m.	Executive Session, Professional Development Center
Aug	11	4:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Aug	11	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Aug	18	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Aug	25	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Sep	8	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

\*\*\*\*\*

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.

D. MINUTES                             July 28, 2015 – Public Work Session  
   July 28, 2015 – Regular Board Meeting

E. TREASURER'S REPORT

Consideration of Claims

School Auction Summary

Appointment of Deputy Treasurer – Tracey Bolin has served as Deputy Treasurer since September 1, 2014.

Extra-Curricular Purchases – The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

F. NEW BUSINESS

Communication & Data Department Update

Instructional Leadership Department Update

Student Services Department Update

Grant Approval – The administration recommends approval for the submission of a grant application to the Indiana Department of Education for Title II Language Instruction for Limited English Proficient students.

Grant Approval – The administration recommends approval for the submission of a grant application to the Indiana Department of Education for Non-English Speaking Program (NESP).

Grant Approval – The administration recommends approval for the submission of a grant application United Way for United Way Reading Camp 2016.

Residential Services Agreement Amendment – The administration recommends Board approval of an amendment to continued alternative residential services for an Elkhart Community Schools' student.

G. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

H. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

I. ADJOURNMENT



**ELKHART CENTRAL HIGH SCHOOL**

ONE BLAZER BOULEVARD • ELKHART, IN 46516

PHONE: 574-295-4700



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: August 5, 2015  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Frank Serge  
RE: Donation Approval

We are requesting approval to accept a donation from ECHS "Class of 2015" to the Stadium Entrance at Rice Field. The "Class of 2015" has donated an amount of \$3989.28. It will be used to update the entrance to Rice Field when that renovation takes place.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart Central High School  
"Class of 2015" Class Sponsor  
One Blazer Blvd  
Elkhart IN 46516

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

July 28, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 5:30 p.m.

Time/Place

Board Members  
Present:

Carolyn R. Morris  
Susan C. Daiber

Karen S. Carter  
Dorisanne H. Nielsen  
Jeri E. Stahr  
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Tony England  
Shawn Hannon  
Rob Haworth

Dawn McGrath  
Doug Thorne  
Bob Woods

The Board heard a presentation on swimming pool renovation options by Superintendent Haworth.

Topics  
Discussed

The meeting adjourned at approximately 6:55 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Carolyn R. Morris, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Glenn L. Duncan, Vice President

\_\_\_\_\_  
Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Susan C. Daiber, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
July 28, 2015

<p>J. C. Rice Educational Services Center, 2720 California Rd, Elkhart - 7:00 p.m.</p>	<p>Place/Time</p>
<p>Board Members Present: Carolyn R. Morris Susan C. Daiber Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver</p>	<p>Roll Call</p>
<p>Absent: Glenn L. Duncan</p>	
<p>President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.</p>	<p>Call to Order</p>
<p>Ms. Morris discussed the invitation to speak protocol.</p>	<p>Protocol</p>
<p>By unanimous action, the Board accepted with appreciation the donation of \$2,000.00 from Taylor Physical Therapy for the athletic department at Memorial High School (MHS) for participation fees for athletes in need, \$1,000.00 each for male and female athletes.</p>	<p>Gift Acceptance</p>
<p>By unanimous action, the Board approved the following minutes: July 14, 2015 – Public Work Session July 14, 2015 – Regular Board Meeting July 21, 2015 – Public Work Session</p>	<p>Approval of Minutes</p>
<p>By unanimous action, the Board approved payment of claims totaling \$5,664,490.92 as shown on the July 28, 2015, claims listing. (Codified File 1516-07)</p>	<p>Payment of Claims</p>
<p>The Board received a financial report for the period January 1 – June 30, 2015 and found it to be in order.</p>	<p>Financial Report</p>
<p>Dr. Robert Woods, director of business operations, reported the following fund loans were repaid on June 30, 2015: \$406,000.00 to General Fund from Debt Service Fund; \$4,400,000.00 to Capital Projects Fund from Debt Service Fund; \$2,043,500.00 to General Fund from Capital Projects Fund; \$63,000.00 to Debt Service Fund from Capital Projects Fund; \$847,000.00 to General Fund from Transportation Operating Fund; \$496,000.00 to Debt Service Fund from Transportation -Operating Fund; and \$509,000.00 to Transportation Bus-Replacement Fund from Transportation -Operating Fund.</p>	<p>Loan Repayments</p>

The Board was provided the Annual Financial Report for 2014-2015. In response to Board inquiry, Dr. Woods will pass along any questions regarding the report to Doug Hasler, executive director of support services. (Codified File 1516-08)

Annual  
Financial  
Report

By unanimous action, the Board approved no change to the elementary textbook rental fees for the 2015-2016 school year. It was noted 61% of the fees requested from the state were received. \$392,102 of the requested total was not received based on our free/reduced lunch program not being reimbursed at 100%.

Textbook  
Rental Fees

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. Board member Jeri Stahr commented on the football team's community service this summer. (Codified File 1516-09)

Fundraiser  
Approval

Shawn Hannon, assistant superintendent of communication and data, gave a department update including: the department is working with media outlets on start-of-school stories; Dee Wappes, supervisor of assessment and data, will be discussing testing ethics with new teachers during their orientation; and the various reports provided to administrators from data and IT programs. Also, in cooperation with Habitat for Humanity, qualified families are being sought for available housing lots. Information on the program will be available at back to school nights.

Department  
Report

Dr. Dawn McGrath, deputy superintendent, reported the Non-English Speaking Program (NESP) grant amount has been doubled this year. Dr. McGrath introduced Elkhart Area Career Center (EACC) principal, Matt Werbiansky, and executive director career and alumni success, Bill Kovach, to present an overview of the summer Career Camp recently held for 110 seventh and eighth grade students in conjunction with United Way. The students spent 8 days in 2-day rotations through eight fields of study: cosmetology, horticulture, child care, fire fighting, automotive technology, collision repair, welding, and health occupations. Each component included instruction and hands-on components. The camp closed with field trips, a cookout and celebration. Board member Karen Carter, observed the camp and noted the students researching occupations and pay scales. Pre- and post-testing showed increases in math and English and provided direction for future programming.

Department  
Report

Tony England, assistant superintendent of student services, reviewed the Elkhart Academy II held July 28<sup>th</sup>, with over 300 classified employees attending 22 different sessions lead by providers and administrators, and thanking all those who worked on making the day a success. As a part of new teacher orientation, special education providers will receive one-on-one meetings with department staff. He reviewed the annual expulsion report noting of the 63 requested expulsions, 59 were placed in alternate programs, 2 moved, and only 2

Department  
Report

were expelled – a marked decrease from where the numbers were only 5 years ago. In response to Board questions, he noted Sarah Miles’ efforts to locate nearly 100% of the parents, the step taken prior to pre-expulsion, and the success of anti-bullying and PBIS programs.

The Board received a grant submission and award update from Kim Boynton, director of grant development/PreK. She noted the painting project at Osolo, with the 40 gallons of donated paint, has been completed, and community playground builds are scheduled for Hawthorne and Mary Daly on August 15, 2015. Board member, Doug Weaver, commented on a recent local contribution from Monsanto, and gave some suggestions of other agricultural businesses to research for possible grants for the district’s farm.

Grant Update

By unanimous action, the Board approved an overnight trip request for the ElkLogic Robotics team to travel to Indianapolis, IN from July 17-18, 2015 to participate in the Indianapolis Robotic Invitational.

Overnight Trip Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the July 28, 2015 listing. (Codified File 1516-10)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

Administrative appointments by Superintendent Haworth, for Shirley Elliott, assistant principal at Hawthorne, effective July 23, 2015 and Sarah Pattee, assistant principal at West Side, effective July 27, 2015.

Administrative Appointment

Employment for the following nineteen (19) certified staff members for the 2015-16 school year:

Certified Employment

- Anna Bishop - grade 3 at Daly (TC)
- Bradley Compton - librarian at Central
- Allyson Cora - grade 3 at Woodland
- Michelle Foster - grade 5 at Daly
- Robert Glantz - special education at Central
- Rose Griffy - intervention at Roosevelt (TC)
- Anissa Hakim - grade 2 at Roosevelt
- Olivia Houin - language arts at North Side
- Britny Jimenez - grade 2 at Woodland
- James Keranen - orchestra at West Side
- Mindy King - academic dean at Tipton
- Penelope Lambdin - intervention at Beardsley
- Mirlym Milfort - grade 4 at Monger
- Giovanni Ponciano - grade 2 at Beck
- Leslie Rectanus - art at West Side
- Alexandra Salcedo - language arts at West Side
- Jason Westbrook - Latin at Central/Memorial
- Amber Williams - grade 6 at Daly
- Raven Wilson - language arts at North Side

<p>Resignation of the following six (6) certified staff members effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Lauran Carver - grade 3 at Beck, 7/10/15</li> <li>Patrick Ciesielski - orchestra at West Side, 6/18/15</li> <li>Troy Noble - physical education at North Side, 7/21/15</li> <li>Lucas Saleh - social studies at Tipton, 7/15/15</li> <li>Lindsey Walters - language arts at Central, 6/6/15</li> <li>Andrea Washington - grade 1 at Beardsley, 7/13/15</li> </ul>	<p>Certified Resignation</p>
<p>Medical leave of absence for the following two (2) certified staff members beginning 8/4/15 and ending 6/1/16:</p> <ul style="list-style-type: none"> <li>Denise Ryno, grade 3 at Bristol</li> <li>Nadine Ray, special education at Pierre Moran</li> </ul>	<p>Certified Medical Leave</p>
<p>Rescinded resignation for certified staff member Lucas Saleh, social studies at Tipton.</p>	<p>Rescinded Resignation</p>
<p>Resignation of the following five (5) classified employees effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Brent Anderson - bus driver unassigned at Transportation, 7/21/15</li> <li>Sherry Auker, secretary at Cleveland, 7/13/15</li> <li>Donna Girten, food service IIB at Memorial, 7/20/15</li> <li>Denise Morris, paraprofessional at Roosevelt, 7/13/15</li> <li>Demetrius Pegues, paraprofessional at Tipton, 7/15/15</li> </ul>	<p>Classified Resignation</p>
<p>Superintendent Haworth thanked the Board for their thoughts and prayers regarding the recent loss of his father-in-law</p>	<p>From the Superintendent</p>



The meeting adjourned at approximately 7:45 p.m.  
APPROVED:

Adjournment  
Signatures

---

Carolyn R. Morris, President

---

Glenn L. Duncan, Vice President

---

Susan C. Daiber, Secretary

---

Karen S. Carter, Member

---

Dorisanne H. Nielsen, Member

---

Jeri E. Stahr, Member

---

Douglas K. Weaver, Member



BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

August 5, 2015

To: Board of School Trustees

Dr. Robert Haworth

From: Dr. Robert Woods

Subject: 2015 School Auction Summary

The 2015 school auction took place on Saturday, July 18, at our Kent Street property. The sales were down which I contribute to several factors; the day was humid and rainy, the items for sale were far fewer than previous years, and with new ownership of the auction company the advertisements may not have been done as well as in previous years.

Summary of this year's auction:

Sales- \$10,200

Expenses- \$3,113

Net- \$7,094

Comparison to 2014 Auction Sales

Sales- \$20,253

Expenses- \$5,092

Net- \$15,161



BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

August 11, 2015

TO: Dr. Haworth  
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

---

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Athletic, General Fund	Concession Equipment	\$4,255.75

Elkhart Central High School  
Athletic Department  
1 Blazer Blvd. Elkhart, IN 46516  
574-295-4720

DATE: August 4, 2015  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Brian Buckley  
RE: Request to purchase concession equipment

The Elkhart Central High School Athletic Department, with the support of Blazer Athletic Club, has raised funds for the construction of an indoor concession stand. These funds are to be used for converting a storage room into a concession area as well as the purchase of equipment for the stand. Previously, Elkhart Central was unable to provide refreshments for players and fans at our home volleyball games, wrestling meets, swim meets and basketball games. Proceeds from concession sales will be shared by all of our athletic programs.

I am requesting approval from the Board of School Trustees and Dr. Robert Haworth to purchase the attached concession equipment in the amount of \$4,255.75 from our Athletic General Fund to complete this project. Please let me know if you need further information.

Thank you,

Brian Buckley  
ECHS Athletic Director



BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

August 11, 2015

TO: Dr. Haworth  
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

---

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Athletic, Extra-Curricular Account	Volleyball Uniforms (Girls)	\$1,410.00



PIERRE MORAN MIDDLE SCHOOL

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

2015  
JUL  
28  
15  
10  
00  
AM  
0000

**TO:** DOUG HASLER  
**FROM:** CYNTHIA BONNER  
PRINCIPAL, PIERRE MORAN MIDDLE SCHOOL  
**DATE:** JULY 28, 2015

---

**RE: BOARD APPROVAL FOR VOLLEYBALL UNIFORMS**

---

Board approval is being requested for Pierre Moran to purchase volleyball uniforms from Mike's Sporting Goods. The total amount quoted for these uniforms is \$1,410—please see the attached quote/sales order from Mike's. Funds from the Athletic, Extra-curricular account will pay for this purchase.

Respectfully submitted,

Cynthia Bonner

# MIKE'S

## Sporting Goods

OUTFITTING ATHLETES  
SINCE 1972

- PRICE QUOTATION  
 SALES ORDER  
 ACKNOWLEDGEMENT  
 SHIPMENT

ME 07080

REMIT PAYMENT TO:  
1650 U.S. HIGHWAY 41, SUITE E.  
SCHERERVILLE, IN 46375

SCHERERVILLE  
(219) 515-6900  
FAX: (219) 515-6904

CROWN POINT  
(219) 683-3621

SOUTH BEND  
(574) 255-2828

BILL TO	PIERRE MORGAN MIDDLE SCHOOL	SHIP TO
	200 LUSHER AVE.	
	ELKHART, IND 46517	

P.O. NUMBER	SALES REP	TERMS	BUYER	WHO	SPORT	DUE DATE	DATE
NA	MR	NET 10	JEREMY SATTERFIELD	JS	VB		7-8-15
QTY	MFR	ITEM#	DESCRIPTION			UNIT	AMOUNT
30 EA	CHAMPRO	UJ13W	0.54	GIRLS VOLLEYBALL JERSEYS		19.30	579.00
				BODY COLOR: ROYAL 1/2 IN			
				SIZES:			
30	CHAMPRO	UJ13W	0.54	GIRLS VOLLEYBALL JERSEYS		19.30	579.00
				BODY COLOR: SOLID WHITE			
				SIZES:			
2	MIKES			ART SET UP CHARGE		30.00	60.00
60	MIKES			ONE COLOR LETTERING APPLS.		2.00	120.00
60	MIKES			ONE COLOR LETTERING APPLS.			0
128	MIKES			ONE COLOR NUMBER APPLS.			0
							1339.00
						4.75	48.00
							1387.00
							+ 19.30 x 2
							for extra Jersey

FOR OFFICE USE ONLY:

1. TS \_\_\_\_\_  
 2. OG \_\_\_\_\_  
 3. SH \_\_\_\_\_  
 4. DC \_\_\_\_\_  
 5. TP \_\_\_\_\_  
 6. M \_\_\_\_\_

YOUR TAX EXEMPTION NUMBER IS:

SUB TOTAL	1,410.00
TAX	
TOTAL	
DEPOSIT	
BALANCE	

NON-PROFIT     RESALE     OTHER

A SERVICE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO ALL ACCOUNTS 30 DAYS PAST DUE WHICH DOES NOT EXCEED 18% PER ANNUM.

**Elkhart Community Schools**  
Proposed School Fundraising Activities  
August 11, 2015 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
West Side- Girls Volleyball	Team members will gather pledges for the number of serves completed out of 100. Proceeds will be used for equipment, supplies and scholarships.	8/21/2015	DeeDee McAllister, Melissa McAllister, and Lindsey Cox
West Side NJHS	Students will participate in a walk/run for Riley Children's Hospital. Proceeds will be donated to Riley for research, development and patient care.	9/26/2015	Heather Kidder
MHS Girls Soccer Team	Team members will host a carwash at Lochmandy motors on August 22nd from 9:00 - 12:00 pm. Proceeds will be used for spirit wear, team dinners and senior night activities	8/22/2015	Don Knowlton
MHS Cross Country Team	Athletes will get pledges to participate in a Run-A-Thon. Athletes will run from 8:00 am - 10:30 am. Proceeds will be used to purchase team sweats, and cover food costs at two meets.	9/5/2015	Adam Homo
	<b>Please note the following fundraiser is presented for confirmation only.</b>		
MHS Boys Soccer Team	Athletes will sell advertising space in the boys soccer program. Proceeds will be used to pay for practice tees, socks and other spirit items.	8/10/2015 - 8/24/2015	Dan Sullivan
MHS Football	Athletes will sell "Gold Cards" that offer discounts to local businesses. Proceeds will be used to purchase apparel, equipment, mouth guards and food items.	8/3/2015 - 8/17/2015	Scot Shaw





DATE: 7/30/2015

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Beth A. Williams

SCHOOL / ENTITY APPLYING: Elkhart Community Schools

GRANT TITLE: Non-English Speaking Program (NESP)

GRANT APPLICATION READ  YES  NO

ENTITY APPLYING TO: Indiana Department of Education

GRANT AMOUNT: 399,905.64

GRANT SUBMISSION DEADLINE: 8/28/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Robert Haworth*

**EXPLANATION OF GRANT:**

The NESP is a state grant. The purpose of the grant is to provide English language development instruction to K-12 limited English proficient students in order to increase their English proficiency and academic achievement.

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

**SUSTAINABILITY PLAN:**

Annual State grant

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Support the salaries/benefits for 6 Elementary ESL teachers.

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Beth A Williams, Supervisor of Federal Programs

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL



DATE: 7/30/2015

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Beth A. Williams

SCHOOL /ENTITY APPLYING: Elkhart Community Schools

GRANT TITLE: Title III Language Instruction for Limited English Proficient

GRANT APPLICATION READ  YES  NO

ENTITY APPLYING TO: Indiana Department of Education

GRANT AMOUNT: 358,221.25

GRANT SUBMISSION DEADLINE: 8/28/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Robert Haworth*

**EXPLANATION OF GRANT:**

Title III is a federal grant. Title III funds are supplemental and are used above and beyond an LEA's English language development services that are offered to limited English proficient (LEP) students, levels 1-4, in order to meet the federal requirements for serving LEP students (also known as "Lau Requirements").

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

**SUSTAINABILITY PLAN:**

Annual federal grant

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Support the salaries/benefits for ESL District coach and 8 Elementary ESL Technical Assistants.

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Beth A Williams, Supervisor of Federal Programs

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL



DATE: 8/4/2015

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Chris Romanetz

SCHOOL /ENTITY APPLYING: Bristol Elementary

GRANT TITLE: United Way Reading Camp 2016

GRANT APPLICATION READ  YES  NO

ENTITY APPLYING TO: United Way

GRANT AMOUNT: 1500.00

GRANT SUBMISSION DEADLINE: 8/31/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Melissa Jennette*

**EXPLANATION OF GRANT:**

Bristol holds an 8 week Reading Camp with approximately 15 students in 2nd grade. The goal for this camp is to prepare the students for IREAD the following year. We have approximately 20-30 volunteers from the community that come in and read , practice spelling words and play reading games with the students for an hour 2 days per week after school.

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

**SUSTAINABILITY PLAN:**

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

We will purchase supplies (paper, crayons, markers, toner and books) and snacks needed for the camp.

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Melissa Jennette and Chris Romanetz

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL

**ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana**

DATE: August 6, 2015  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. Dawn McGrath  
 RE: **Conference Leave Requests  
 August 11, 2015 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<b>MULTI-STATE CONFERENCE ON AFTERSCHOOL AND SUMMER LEARNING</b> This conference is required under the provisions of the 21st Century Grant. Participation in this conference is an opportunity for after school and summer learning leaders to share the latest best practices and innovations in after school and summer programming. Charleston, WV August 26, 2015 (1 day's absence) NINA SWARTZLANDER - MONGER (0-0)	\$1,098.00	\$85.00
<b>TOTAL</b>	<b>\$1,098.00</b>	<b>\$85.00</b>
2015 YEAR-TO-DATE GENERAL FUNDS	\$5,844.11	\$850.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2015 YEAR-TO-DATE OTHER FUNDS	\$97,292.32	\$2,210.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$4,178.00)	\$0.00
2016 YEAR-TO-DATE OTHER FUNDS	\$0.00	\$0.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$98,958.43</b>	<b>\$3,060.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)*



Date: August 11, 2015  
To: Dr. Robert Haworth  
From: Mr. W. Douglas Thorne  
Subject: Personnel Recommendations

---

**Certified**

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

<b>Lindsey Blackford</b>	<b>Daly/Grade 5</b>
<b>Tiara Corkins</b>	<b>Roosevelt/Grade 3</b>
<b>Kelly Doherty</b>	<b>Pinewood/Grade 6</b>
<b>Shannon Lovely</b>	<b>West Side/Mathematics</b>
<b>Bryce Nixon</b>	<b>West Side/Language Arts</b>
<b>Nancy Rodman</b>	<b>Roosevelt/Pre-kindergarten</b>
<b>Jennifer Szklarek</b>	<b>Woodland/Grade 5 – 6 Split</b>
<b>Sarah Tripp</b>	<b>Memorial/Special Education</b>
<b>Melanie Watson</b>	<b>Beardsley/Grade 1</b>
<b>Robert Weber</b>	<b>Monger/ENL</b>

- b. **Rescind a Leave** – We recommend rescinding a parental leave for the following employee:

<b>Tracy Borger</b>	<b>Daly/Kindergarten</b>
Began: 8/13/12	End: 6/5/15

- c. **Resignation** – We report the resignation of the following employees:

<b>Ryan Bounds</b>	<b>Central/Language Arts</b>
Began: 8/13/07	Resign: 8/24/15
<b>Hannah Boyd</b>	<b>Monger/Special Education</b>
Began: 8/13/14	Resign: 6/5/15

**Ashley McQueen-Ghaffar**      **Roosevelt/Kindergarten**  
Began: 2/2/08      Resign: 7/14/15

**Jessica Miles**      **Central/Art**  
Began: 1/6/13      Resign: 8/3/15

**Kathryn Smith**      **Bristol/Grade 1**  
Began: 8/20/01      Resign: 7/29/15

**Kimberlee Stephens**      **Beardsley/Grade 3**  
Began: 10/11/12      Resign: 8/3/15

**Jessica Van**      **Pierre Moran/Language Arts**  
Began: 1/5/14      Resign: 7/21/15

**Susan Watrel**      **Beck/Grade 5**  
Began: 8/19/02      Resign: 7/31/15

d. **Voluntary Leave** – We recommend a personal leave for the following employee:

**Stacey VanEck**      **ESC/Psychologist**  
Begin: 8/3/15      End: 12/18/15

Classified

a. **Resignation** – We report the resignation of the following classified employees:

**Kimberly Barone**      **Pierre Moran/Food Services**  
Began: 10/16/13      Resign: 7/30/15

**Mary Bessinger**      **Beardsley/Food Services**  
Began: 2/28/08      Resign: 7/30/15

**Anna Bishop**      **Daly/Paraprofessional**  
Began: 8/15/14      Resign: 7/24/15

**Cordelia Brown**      **Memorial/Food Services**  
Began: 11/24/14      Resign: 7/14/15

**William Christensen**      **Monger/Paraprofessional**  
Began: 10/20/14      Resign: 7/31/15

**Christina Cornell**      **Cleveland/Secretary**  
Began: 11/03/14      Resign: 7/27/15

**Anne Feirick**      **EACC/Paraprofessional**  
Began: 8/24/11      Resign: 8/17/15

<b>Tara Hathaway</b> Began: 1/20/15	<b>West Side/Food Services</b> Resign: 7/30/15
<b>Jasmina Klapuh</b> Began: 1/5/15	<b>Hawthorne/Paraprofessional</b> Resign: 7/29/15
<b>Bruce Klonowski</b> Began: 8/14/14	<b>Misc Community Engagement Mgt</b> Resign: 7/17/15
<b>Amy Knoll</b> Began: 8/16/12	<b>Cleveland/Paraprofessional</b> Resign: 7/27/15
<b>Penelope Lambdin</b> Began: 8/16/12	<b>Pinewood/Paraprofessional</b> Resign: 7/22/15
<b>Erin Libey</b> Began: 3/7/13	<b>Pierre Moran/Food Services</b> Resign: 8/7/15
<b>Adrienne Minix</b> Began: 8/13/14	<b>Eastwood/Speech Therapist</b> Resign: 7/27/15
<b>Nancy Rodman</b> Began: 8/21/12	<b>EACC/Paraprofessional</b> Resign: 7/30/15
<b>Carmen Torres</b> Began: 8/15/14	<b>North Side/Paraprofessional</b> Resign: 7/24/15
<b>Vicky Westphal</b> Began: 9/15/08	<b>Woodland/Paraprofessional</b> Resign: 8/28/15

**b. Retirement** – We report the retirement of the following classified employee:

<b>Harriet Lewis</b> Began: 9/25/00	<b>West Side/Paraprofessional</b> Retire: 11/30/15 15 Years of Service
--	--

**c. Medical Leave** -We recommend the unpaid medical leave of the following classified employee:

<b>Karen Johnston</b> Begin: 8/4/15	<b>Eastwood/Paraprofessional</b> Ends: 12/18/15
<b>Rhanesha Woods</b> Begin: 8/6/15	<b>Feeser/Paraprofessional</b> Ends: 9/14/15

**d. Change to Retirement** – We report a change in retirement of the following classified employee:

<b>Billy Sharp</b> Began: 9/19/02	<b>Transportation/Bus Driver</b> Retire: 6/1/16 13 Years of Service
--------------------------------------	---

# *Elkhart Community Schools*

## **ADDENDUM to PERSONNEL RECOMMENDATIONS**

Date: August 11, 2015  
To: Dr. Robert Haworth  
From: Mr. W. Douglas Thorne  
Re: Personnel Recommendations

---

**Certified**

- a. **Administrative Appointment** – The administration recommend the approval of the following administrative appointment:

**Tracey Whitmyer      Beck/ Assistant Principal**

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

**Viressa Davis              Pierre Moran/Academic**

**Kaylie Singleton        Beardsley/Grade 1**